

PROJECT TITLE:

“Support to vulnerable children arriving from Ukraine to Lithuania”

PROGRESS REPORT

REPORTING PERIOD: 18/08/2023 - 23/02/2024

Approved by (name and signature) Zita Verbaviciene



Interim Report

CEB MIGRANT AND REFUGEE FUND REPORTING TEMPLATE

Project Summary Info:

CEB MRF FUND REFERENCE NUMBER	MRF-47-G-LTU (2022)
COUNTRY	Lithuania
IMPLEMENTING INSTITUTION	Vija Social Care Center
PROJECT PERIOD	01.07.2022-30.03.2024
LOCATION/GEOGRAPHICAL COVERAGE	Apuoles str. 44, Kaunas, Lithuania
PROJECT BENEFICIARIES	Ministry of Social Security and Labour
PROJECT PARTNER(S)	-
REPORTING PERIOD	18.08.2023 – 23.02.2024
TOTAL APPROVED CEB MRF FUNDS (IN EUR)	418707,0
TOTAL DISBURSED CEB MRF FUNDS (IN EUR)	418707,0
TOTAL EXPENDITURES (Cumulative to date IN EUR)	411922,07

1. STATUS OF IMPLEMENTATION PER ACTIVITY

Specialists team provides services for children:

- 2 social workers;
- occupational therapist;
- physiotherapist;
- individual care workers (12 workers are from Ukraine).

26 children are educated in the kindergartens of the city of Kaunas (*at the beginning of the project there were 9 children*). During the project implementation period, we consistently looked for opportunities so that as many children as possible would have the opportunity to attend kindergarten. We are glad that most of the children have the opportunity to socialize, learn new skills, and communicate with other children outside the foster home. Children participate in the educational process, in kindergarten community celebrations.

12 workers from Ukraine work with children in daily activities. Children learn Lithuanian little by little, but it is also especially important to ensure that children have the opportunity to communicate in their native language every day. Individual care workers who arrived together take care of the children's daily needs and work in a team with Lithuanian specialists.

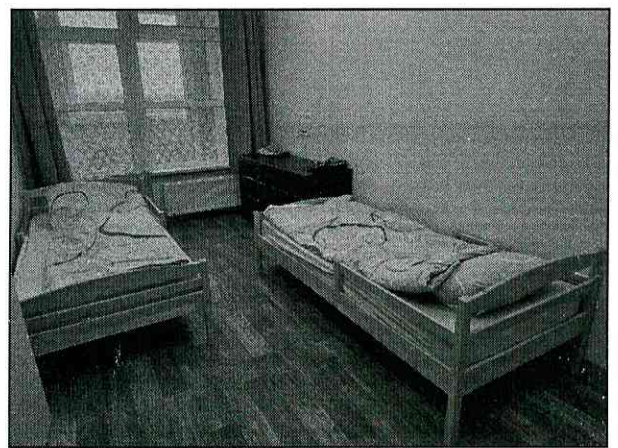
Occupational therapist and physiotherapist provided services to children taking into account the individual needs of children. The help provided by specialists strengthened the children's physical, motor and social skills.

During the implementation of the project, a children's playground was installed that meets the requirements of children's safety. During the summer, children actively used the new playground:



Purchased tools:

- 22 beds with mattresses;
- 28 different kitchen cabinets (*of which 4 kitchen sets are complete*);
- 15 sets of curtains for living rooms and children's rooms;
- Clothes and footwear according to the individual needs of the children;



A

passenger minibus (16 seats) was delivered at 07/01/2024.



After the purchase of furniture, part of the saved funds remained, and the entire amount planned to pay for kindergartens will not be used. As the children grow, these funds could be used for furniture (dressers).

2. COST INCURRED AND FINANCING FROM CEB

The CEB disbursed second Tranche of 209353,50 EUR. A total amount of 418,707 was transferred during the project implementation period.

98,4 % of the disbursement has been incurred to date of the reporting period. As indicated at the financial report the cost incurred – 411922,07 EUR.

3. PROCUREMENT ACTIVITIES

- 21/08/2023 the purchase for the beds with mattresses and kitchen furniture was announced. The purchase was carried out through an open tender by means of the Central Public Procurement Information System. The procurement documents were published in CVP IS. The purchase was made electronically, purchase announcement and documents in link <https://pirkimai.eviesiejipirkimai.lt/ctm/Publication/Forms/ViewNotice/425098>. 4 offers were received, from which the offer with the lowest price meeting the requirements was selected. The contract was signed 06/09/2023 and all purchased furniture was delivered till 07/11/2023. According to the purchase plan, 12073.41 was planned for beds with mattresses, and 8900.0 euros for kitchen furniture, which makes a total of 20973.41 euros. After one general purchase, all planned furniture was bought for 18026.58. The saved (unused) amount of purchase is 2946.83 euros.
- Purchases of curtains, clothes and footwear were made by analyzing the prices of similar goods and choosing the most suitable goods at the optimal price (*when buying, comparing the prices of goods in different stores, choosing the most economically advantageous option*).

4. RESULTS / OUTPUTS

The results of the project of the reporting period include:

- 22 beds with mattresses,
- 28 different kitchen cabinets (*of which 4 kitchen sets are complete*);
- 15 sets of curtains for living rooms and children's rooms;

- clothing and footwear (*according to the child's age, size and needs*);
- kindergarten costs (for 26 children);
- maintenance of children's living quarters (*heating, electricity, water costs*).

Specialists working with children:

- 2 social workers;
- Occupational therapist;
- Physiotherapist;
- 12 individual care workers from Ukraine.

Specialists take care of ensuring the child's needs, solve health and social problems, and cooperate with other institutions in the community based on the principle of teamwork. Specialists organize various activities for children (*educational, sports, leisure*). Specialists work with children in groups and individually. The child's condition, abilities and needed help are assessed individually. All children have individual support plans.

5. VISIBILITY (UPON COMPLETION)

Information about project implementation is published on the institution's website <https://vija.lrv.lt/lt/projektai/>

Upon completion information about the renovated and equipped facilities will be announced at the websites of Refugee Reception Center and Ministry of Social Security and Labour.

Video material of project visibility was prepared in assistance of Council of Europe Development Bank https://www.youtube.com/watch?v=eW_f7PVmmg

6. CHALLENGES ENCOUNTERED AND ACTION TAKEN

At this stage of project implementation, there were no big challenges, most activities were carried out as planned. During the implementation of the project, one social worker changed, the children needed time to get used to the new worker.

Part of the project funds were used in a smaller volume (than planned), so it is necessary to review or change the project budget plan.

7. VALUE ADDED AND LESSONS LEARNED (UPON COMPLETION)

Children are provided with safe living conditions and specialist help, which is especially important when children are growing up. A cozy, safe home environment is created, the help of specialists is important to ensure proper development of the child (social, physical, emotional). Infrastructure is being created to ensure the needs of growing children, conditions are created for socialization and education in kindergartens.

8. FINANCIAL REPORT

Table 1: Total Costs (VAT included)

Table 2: List of Signed Subcontracts (VAT included)

Table 3: Procurement Plan

Date: 04/03/2024

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TABLE 1: TOTAL COSTS (VAT excluded)

CEB GRANT REF No: MRF-47-G-LTU (2022)
 COUNTRY: Lithuania / GRANT BENEFICIARY: The Ministry of Social Affairs and Labour
 IMPLEMENTING ENTITY: Vija

Cost items	Budget as per Grant Agreement			Reallocation request (October 2022 & January 2023)			Costs incurred*			Forecast for the remaining period			Reallocation request (February 2024)	Unspent Balance (in EUR)	Total cost (in EUR)	Number of migrants and refugees supported	Modifications / Comments	
	# of Units	Unit cost (in EUR)	Total cost (in EUR)	# of Units	Unit cost (in EUR)	Total revised cost (in EUR)	Variation	# of Units	Unit cost (in EUR)	Total cost (in EUR)	# of Units	Unit cost (in EUR)						Total cost (in EUR)
	(a)	(b)	(c)=a*b				In EUR / In %	(a)	(b)	(c)=a*b	(a)	(b)						(c)=a*b
Repair of premises			25 000			37 222	12 222	48,9%			35 293,21			0				
A. Windows replacement and living room renovation					19 660						18 025,53			0				
B. Doors replacement					3 340						2 400,00			0				
C. Renovation of sanitary units					3 020						2 645,68			0				
Beds, mattresses	35	399,00	13 965	22	399,00	8 778	-5 187	-37,1%	22	499,73	10 994,06		-1 079,35	0				
Chairs	20	71,00	1 420	30	47,00	1 410	-10	-0,7%	30	63,7	1 911,00		0	0				
Tables	10	180,00	1 800	10	180,00	1 800	0	0,0%	10	108,9	1 089,00		0	0				
Wardrobe	10	400,00	4 000			0	-4 000	-100,0%			0,00		0	0				
Dishes	35	29,00	1 015	35	29,00	1 015	0	0,0%	35	57,40	2 009,00		0	0				
Pillows and blankets	35	129,00	4 515	35	129,00	4 515	0	0,0%	35	236,50	8 277,50		0	0				
Bed linen (towels, sheets, bedding)	35*3	52,00	5 460	35*3	52,00	5 460	0	0,0%	35*3	3 631,77	12 661,65		0	0				
Kitchen equipment	3	7 000,00	21 000			4 000	-13 760	-65,5%	4	1758,13	7 032,52		-1 867,48	0				
Kitchen furniture set				4	1 020,00	4 080			4	1 661,99	6 647,96		1 867,48	0				
Dishwasher				4	450,00	1 800			4	1 288,64	5 154,56		0	0				
Small kitchen equipment				2	130,00	260			12	3 699,00	44 388,00		0	0				
Washers and dryers	2*3	650,00	3 900	2*3	650,00	3 900	0	0,0%	2*3		3 699,00		0	0				
Clothing and footwear	35	500,00	17 500	35	320,00	11 200	-6 300	-36,0%			10 074,80		1 125,20	0				
Salaries of privately employed specialists: physiotherapist, occupational therapist, speech therapist, special pedagogues, nurse	5 (18 months)	8774,00/month	157 932	5 (18 months)	8774,00/month	85 932	-72 000	-45,6%	5	9948,72	76 821,58		9 110,42	0,00				
Salaries of individual care workers from Ukraine (working with children)	12 (4 months)	18000,00/month				72 000					81 110,42		-9 110,42	0,00				
Bus	1		99 000	1		86 778	-12 222	-12,3%	1		86 777,57		0,43	0				
Outdoor children's playground and installation	1		28 000	1		28 000	0	0,0%	1		27 993,89		0	0				
Bills (water, gas, electricity and etc.)	18 months	1900,00/month	34 200	18 months	2 250,00	40 500	6 300	18,4%	16	2 297,18	40 500,00		0	0				
Kindergarten costs (for 14 children)	0		0	9 (16 months)	65,00	9 360			15	324,39	6 647,53		-2 712,47	0				
Living room furniture set	0		0	4	2 500,00	10 000			4		8 894,19		0	0				
Window coverings (curtains, roller blinds)	0		0	30	119,90	3 597					3 597,00		0	0				
Dressers						3 597					3 597,00		0	0				
TOTAL ELIGIBLE COSTS OF THE PROJECT			418 707			418 707	0	0,0%			411 922,07		6 784,93	5 659,73	10	565,97	6 784,93	


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Reallocation request #1 (10/2022):
 Modification of existing items
 New budgetary items
 Reallocation request # 2 (01/2023):
 Modification of existing items
 New budgetary items
 C. Renovation of sanitary units is integral part of repair works.
 Reallocation request # 3 (02/2024):
 New budgetary items

TABLE 2: LIST OF SIGNED CONTRACTS (VAT excluded)

CEB MRF GRANT REF No: MRF-47-G-LTU (2022)

COUNTRY: Lithuania / GRANT BENEFICIARY: The Ministry of Social Affairs and Labour

IMPLEMENTING ENTITY: Vija

in EUR

Date of Report:

2024-02-23

Contract Description		Supplier/Contractor		Contract amount	Category of contract ^[1]	Implementation period		Comments
Ref. number	Title	Name	Country	in EUR (average)		Date of contract signature/Start date	End date	
3529	Employment contract (social worker)	Viktorija Mitrauskienė (Vejelyste)	Lithuania	1379,75 / month	S	03/08/2022 (in project from 01/09/2022)	26/10/2023	01/09/2022 director order Nr. (1)-80 regarding work with children who have arrived from Ukraine
3492	Employment contract (nurse)	Daiva Tamosiuniene	Lithuania	832,45 / month	S	27/04/2022 (in project from 01/09/2022)	30/01/2023	Worked till 30/01/2023
3439	Employment contract (physiotherapist)	Ramune Giliene	Lithuania	796,13 / month	S	26/06/2020 (in project from 01/09/2022)	31/12/2023 (in project)	01/09/2022 director order Nr. (1)-80 regarding work with children who have arrived from Ukraine
399	Employment contract (occupational therapist)	Asta Nikitiniene	Lithuania	1596,42 / month	S	31/03/2004 (in project from 01/09/2022)	31/12/2023 (in project)	01/09/2022 director order Nr. (1)-80 regarding work with children who have arrived from Ukraine
3559	Employment contract (social worker)	Ingrida Gricienė	Lithuania	1429,28 / month	S	11/04/2023	31/12/2023 (in project)	11/04/2023 director order Nr. (1)-27 regarding work with children who have arrived from Ukraine
3709	Employment contract (social worker)	Inga Pociūtė	Lithuania	1515,43 / month	S	06/11/2023	31/12/2023 (in project)	08/11/2023 director order Nr. (1)-92 regarding work with children who have arrived from Ukraine
3494	Employment contract (individual care worker)	Ushakova Tetiana	Lithuania	1989,49 / month	S	20/05/2022	30/11/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3497	Employment contract (individual care worker)	Solomientseva Nina	Lithuania	1849,89 / month	S	24/05/2022	31/12/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3503	Employment contract (individual care worker)	Zemlianskyi Konstantyn	Lithuania	1594,75 / month	S	02/06/2022	30/11/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3502	Employment contract (individual care worker)	Tsapenko Valentina	Lithuania	1612,71 / month	S	02/06/2022	30/11/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3509	Employment contract (individual care worker)	Sopiniak Nina	Lithuania	1618,75 / month	S	27/06/2022	30/11/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3511	Employment contract (individual care worker)	Syika Olena	Lithuania	2151,18 / month	S	07/07/2022	31/12/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3514	Employment contract (individual care worker)	Andrushishyna Ilona	Lithuania	1889,59 / month	S	15/07/2022	31/12/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3518	Employment contract (individual care worker)	Sivak Olena	Lithuania	2151,18 / month	S	18/07/2022	31/12/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3517	Employment contract (individual care worker)	Vasiliieva Olena	Lithuania	2313,73/month	S	18/07/2022	30/11/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3519	Employment contract (individual care worker)	Krymkovska Liliia	Lithuania	2358,58 / month	S	18/07/2022	31/12/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3543	Employment contract (individual care worker)	Cherkes Alona	Lithuania	1107,73 / month	S	30/11/2022	31/12/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
3546	Employment contract (individual care worker)	Kyselova Natalia	Lithuania	2515,39 / month	S	21/12/2022	31/12/2023 (in project)	11/09/2023 director order Nr. (1)-79 regarding work with children who have arrived from Ukraine
SUB-TOTAL Services				30702,43 / month				
TS-00967/1161	Contract	UAB „Tikri langai“	Lithuania	7660	W	28/11/2022	01/02/2023	Windows replacement works
2023-01 TR-L006	Passenger minibus purchase - sale agreement	UAB „Transmitto“	Lithuania	86777,57	G	31/01/2023	07/01/2024	16-seater bus for passengers
TS-00985	Contract	UAB „Tikri langai“	Lithuania	2400	W	28/02/2023	31/03/2023	Doors
1230	Children's playground cast cover public procurement contract	UAB „Liejamų dangų meistrai“	Lithuania	14893,89	G	05/05/2023	05/09/2023	Children's playground cover
1234	Purchase and sale agreement for playground equipment	UAB „Žaidimų aikštelių įranga“	Lithuania	13100	G	09/05/2023	09/08/2023	Playground equipment
1235	contract for simple repair, renovation, and interior decoration of premises	UAB „Alstata“	Lithuania	22587,53	W	17/05/2023	17/08/2023	Living rooms and sanitary units renovation
1255	Furniture public procurement contract	UAB „Artus“	Lithuania	18026,58	G	06/09/2023	07/11/2023	Beds and mattresses (22), kitchen furniture (28 kitchen cabinets of different sizes and dimensions, complete with 4 kitchen sets)

^[1] Acronyms to be used: W for Works; G for Goods; and S for Services

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TABLE 3: PROCUREMENT PLAN

CEB MRF GRANT REF No: MRF-47-G-LTU (2022)

COUNTRY: Lithuania / GRANT BENEFICIARY: The Ministry of Social Affairs and Labour

IMPLEMENTING ENTITY: Vija

Date of the Procurement plan: 23/02/2024

in EUR

1. Civil Works

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract Description	Location of the activity	Estimated Cost	Financed by	Number of Lots	Procurement Method	Domestic Preference (yes/no) %	Review by the Bank (PRIOR / POST)	Expected Date of Bid Launching	Expected Date of Bid Opening	Expected Date of Bid Evaluation	Expected Date of Contract Signature
1	Windows replacement	Apuoles str. 44, Kaunas	7 660,00		1	Survey	n/a		18/11/2022	22/11/2022	25/11/2022	28/11/2022
2	Doors replacement	Apuoles str. 44, Kaunas	2 400,00		1	Survey	n/a		03/02/2023	14/02/2023	14/02/2023	28/02/2023
3	Living room and sanitary unites renovation	Apuoles str. 44, Kaunas	22 587,53		1	Published Survey	n/a		03/03/2023	15/03/2023	17/03/2023	17/05/2023

2. Goods

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Contract Description	Location of the activity	Estimated Cost	Financed by	Number of Lots	Procurement Method	Domestic Preference (yes/no) %	Review by the Bank (PRIOR / POST)	Expected Date of Bid Launching	Expected Date of Bid Opening	Expected Date of Bid Evaluation	Expected Date of Contract Signature
1	Building materials and tools	Apuoles str. 44, Kaunas	2 645,68		3	Shopping	n/a		n/a	n/a	n/a	22/12/2022
2	Beds, mattresses	Apuoles str. 44, Kaunas	12 073,41		1	Published survey	n/a		28/08/2023	10/09/2023	12/09/2023	06/09/2023
3	Chairs and tables	Apuoles str. 44, Kaunas	3 000,00		1	Shopping	n/a		n/a	n/a	n/a	12/07/2023
4	Dishes	Apuoles str. 44, Kaunas	557,40		2	Shopping	n/a		n/a	n/a	n/a	27/03/2023
5	Pilows and blankets	Apuoles str. 44, Kaunas	2 346,50		1	Shopping	n/a		n/a	n/a	n/a	30/03/2023
6	Bed linen (towels, sheets, bedding)	Apuoles str. 44, Kaunas	3 549,34		2	Shopping	n/a		n/a	n/a	n/a	28/06/2023
7	Kitchen furniture set	Apuoles str. 44, Kaunas	8 900,00		1	Published survey	n/a		28/08/2023	10/09/2023	12/09/2023	30/09/2023
8	Dishwasher	Apuoles str. 44, Kaunas	1 661,99		1	Shopping	n/a		n/a	n/a	n/a	07/12/2022
9	Small kitchen equipment	Apuoles str. 44, Kaunas	1 288,64		2	Shopping	n/a		n/a	n/a	n/a	15/12/2022
10	Washers and dryers	Apuoles str. 44, Kaunas	3 699,00		1	Shopping	n/a		n/a	n/a	n/a	01/12/2022
11	Clothing and footwear	Apuoles str. 44, Kaunas	11 200,00		15	Shopping	n/a		n/a	n/a	n/a	28/11/2022-30/01/2024
12	Bus	Apuoles str. 44, Kaunas	86 777,57		1	Open purchase	n/a		24/11/2022	08/12/2022	19/12/2022	31/01/2023
13	Outdoor children's playground and installation	Apuoles str. 44, Kaunas	27 993,89		2	Survey	n/a		30/03/2023	15/04/2023	30/04/2023	09/05/2023
14	Living room furnitre set	Apuoles str. 44, Kaunas	8 894,19		3	Shopping	n/a		n/a	n/a	n/a	27/01/2022
15	Window coverings (curtains, roller blinds)	Apuoles str. 44, Kaunas	3 597,00		1	Shopping	n/a		n/a	n/a	n/a	14/12/2023
16.	Dressers	Apuoles str. 44, Kaunas	5659,73		1	Survey	n/a		08/30/2024	n/a	n/a	18/03/2024


3. Services

1	2	3	4	5	6	7	8	9	10	11	12	13
Ref. No.	Description of Assignment	Location of the activity	Estimated Cost Currency	Financed by	Number of Lots	Selection Method	Domestic Preference (yes/no) %	Review by the Bank (PRIOR / POST)	Expected Date of Bid Launching	Expected Date of Bid Opening	Expected Date of Bid Evaluation	Expected Date of Contract Signature

NB: In column 5, please specify the financing sources expected to be used, e.g.: MRF grant.

NB: The column 8 "Domestic Preference" must be filled in only in the case of ICB Procurement Method. In the case of other Procurement Methods, please insert "N/A".

NB: The column 9 "Review by the Bank" will be filled in by CEB.


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